

IOWA - EIP Assessment Implementation and Migration Weekly Project Status Report

Weekly Status Report

Submitted by: William E. Leggett Week Ending: December 10, 2004

PROJECT STATUS

Overall Project Status Level Green

ACTIVITIES PERFORMED DURING THE PERIOD

- Conduct project implementation workshops
 - Week 1– launch project, including:
 - Understand recommendation
 - Select team chair

#	Initiative	Chair	Facilitator	Alternate
8	Applications	Noland	Leggett	Myers

- Wrote team mission
- Identified key activities required to implement the recommendation
- Wrap-up with weekly progress message

PROBLEMS, CONCERNS AND RECOMMENDATIONS

1. No problems or concerns at this time.

ACTIVITIES SCHEDULED FOR NEXT WEEK

- Week 2 "flesh out" activities, considering:
 - Risk
 - Prioritize activities
 - Implications
 - Event horizon
 - Culture
 - Implementation cost
 - Information Needed From IOWA for Next Reporting Period

Project Status Report

12/13/04



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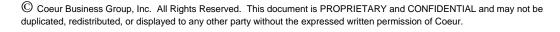
COEUR SUMMARY STATUS OF DELIVERABLES

Application Consolidation—Bill Leggett, Facilitator/ Julie Noland, Chair

Complete ☑	Deliverable	Status	Due Date and Owner	Date Completed
Ø	Team Mission Statement	Complete	12/9/04	12/9/04
	Weekly Status Report	Work in Progress	12/9/04	
	Develop Risk Assessment		12/23/04	
	Define Barriers and Issues		12/16/04	
	Conduct Risk Assessment		12/21/04	
	Prioritize Risk		12/16/04	
	Define Mitigation Plan		12/21/04	
	Develop Project Plan		12/23/04	
	Work plan with realistic timeframes for implementation		12/21/04	
	Implementation costs by fiscal year		12/21/04	
	Budget Process guidelines		12/16/04	
	Process maps and control points		12/21/04	
	Project Plan dealing with Critical applications and setting priorities for installation		12/21/04	
	Resources to implement consolidation/on-going needs		12/21/04	
	Installation plans (include disposition of existing hardware and software)		12/21/04	
	Business requirements during transitional and final phases of consolidation		12/21/04	
	Cultural Considerations		TBD	
	Define barriers and issues		TBD	

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Complete ☑	Deliverable	Status	Due Date and Owner	Date Completed
	Communications Plan		TBD	
	Staffing Plan		TBD	
	State Code Changes		TBD	
	Develop Key Activities and Framework for Recommendations		12/23/04	
	Define Key Activities	Work in Progress	12/9/04	
	Define Event Horizons		12/16/04	
	Define Milestones and Expected Outputs		12/16/04	
	Define Implementation Cost Elements		12/21/04	
	Presentation Package for		1/14/05	
	Governor Develop Executive Presentation		12/21/04	
	Final Presentation Review		1/11/05	
	Executive Sponsor Reviews		1/13/05	
	Executive Presentation		1/14/05	

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